

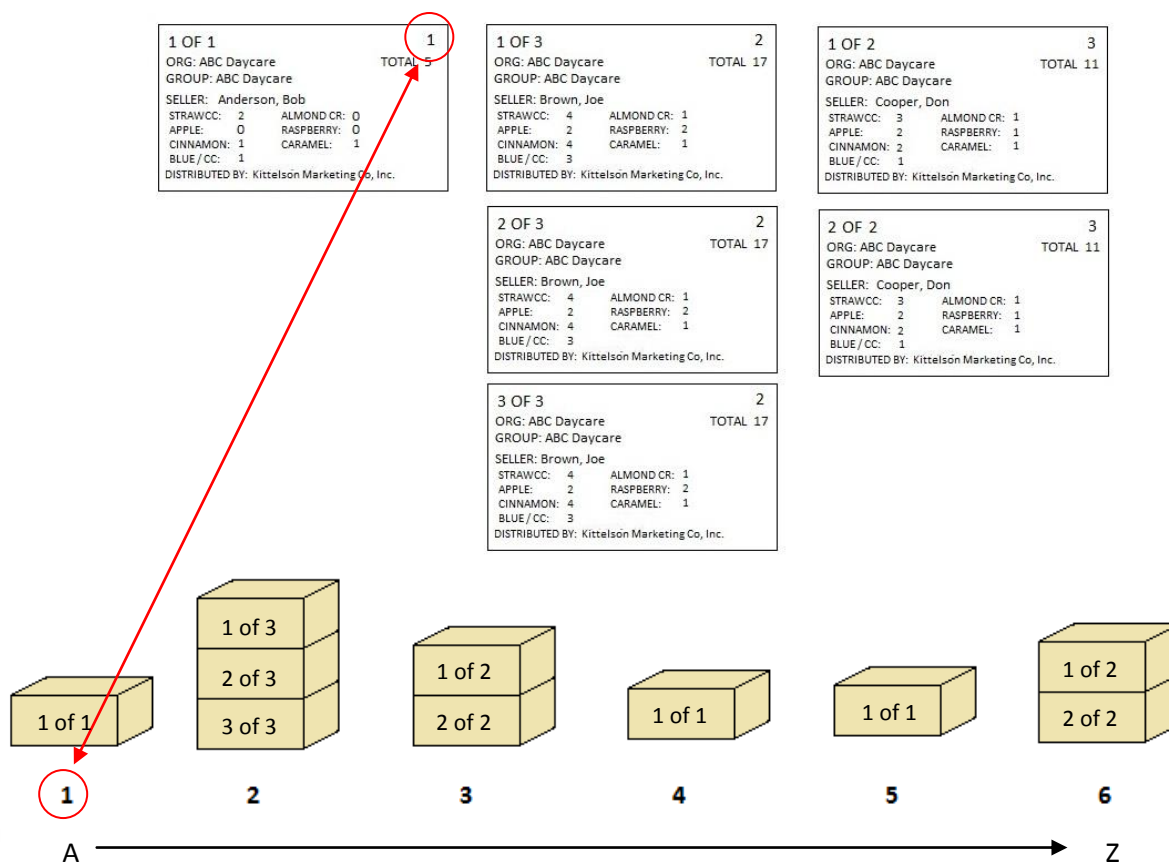


What to Expect at Delivery: Pre-packaged Order

Orders larger than 300 units qualify to be packaged by seller prior to delivery. We must receive your individual seller totals by either by using the online spreadsheet or mailing us your order forms by your “submit order date”. Each box will arrive at delivery labeled as illustrated below. Your order will be arranged according to the alphabetical seller identification number located in the upper right of each label. There will be an alphabetical report correlating the seller’s last name to which numeric order they should pickup.

Please allow the entire order to be arranged and inventoried before any orders leave the site.

Pre-packaged Order Labels:



Tips:

- Please allow for 30 minutes to one hour to unload and organize orders before any customers arrive for pickup.
- Arrange for a few volunteers to assist in unloading and organizing your order. We recommend 1-2 volunteers for orders of 300-500, 2-3 for orders of 500-1000 and 3-4 for orders of more than 1000.
- Reserve an area to unload that is easy to find by your sellers. Try and avoid stairs and keep the pick up close to an access door. Your sellers will appreciate this!
- Make arrangements to store any orders that are not picked up.